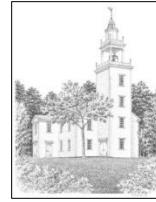


West ParishSM of Barnstable

A Church in the Congregational Tradition
United Church of Christ
Gathered in London in 1616



P.O. Box 219, 2049 Meetinghouse Way, West Barnstable, MA 02668
Telephone: 508-362-4445 e-mail: contact@westparish.org www.westparish.org

Rev. Reed Baer, Pastor and Teacher

Rev. Christine Burns, Associate Pastor

APPLICATION FOR USE OF JENKINS-GILMAN HALL AT WEST PARISH OF BARNSTABLE

Name of applicant: _____

Address: _____

Telephone: _____ Email: _____

Preferred date and times: _____

Are kitchen facilities desired? _____

Is use of Church musical instruments required? If so, please specify _____

Contact at West Parish _____

All requests are to be submitted at least two weeks in advance of the event for approval.

Fee: \$125 building usage fee, payable to "West Parish of Barnstable"
\$25 cleaning fee

Fees are due upon booking: building fee negotiable for special circumstances
For use of Meetinghouse, please complete the separate application.

No alcoholic beverages may be used on church property. No smoking is permitted in the church facilities. The premises are equipped with a smoke and heat alarm system; activated sensors will automatically sound the alarm. If a fire engine is dispatched for reasons other than a fire emergency, the Fire Department may impose a fine, which would be the responsibility of the organization occupying the premises at the time.

Use of the piano only with the prior permission of the Director of Music at West Parish of Barnstable.

Applications will be acted upon solely by the Board of Building and Grounds, which will notify the applicant of approval status.

Forward applications to: Board of Building and Grounds
West Parish of Barnstable
P.O. Box 219
West Barnstable, MA 02668

Approved: _____, Chair, Buildings and Grounds

For internal use: copies of approved application forwarded by Building and Grounds to:

- Sexton
- Building Manager
- Office Administrator
- Director of Music
- Applicant